

CES WORKING PAPERS

AUTHOR GUIDELINES

The authors are kindly invited to prepare the paper in accordance with the following instructions:

- **Language:**

- papers should be written in English (British or American) or French, should be clear, and grammatically correct;

- **Page numbering:**

- pages should be numbered with Arabic numbers placed on the bottom right corner;
- papers must be up to 20 A4 (21cm×29.7cm) pages in length, including list of references and annexes;

- **Margins:**

- *Portrait*: Top – 2 cm, Bottom – 1.5 cm; Left – 2 cm, Right – 2 cm, Header – 2 cm, Footer – 1.5 cm;
- *Landscape*: Top – 2 cm, Bottom – 2 cm, Left – 2.4 cm, Right – 2.8 cm, Header – 1 cm, Footer – 1 cm;

- **Font format:**

- Times New Roman, 1.5 lines spacing, Indent paragraph: 1 cm, Normal „style”;

- **Footnotes:**

- footnotes (not endnotes) should be used only for relevant info & clarifications;

- **Paragraph (Indent and Spacing):**

- Alignment: Justified;
- Indentation: Left: 0; Right: 0; Special First Line: 1 cm;
- Spacing: Before: 0; After: 0; Line Spacing: 1.5 lines.

Further details are provided in the following template:

MAECENAS SOLLICITUDIN, VELIT IN COMMODO FRINGILLA, MAURIS LACUS LACINIA ENIM - VARIUS EROS MASSA AT SAPIEN

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Abstract: max. 150 words,
Italic, TNR size 11, single

Adam JOHNSON*

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Abstract: *Curabitur sed tortor imperdiet, lacinia urna eu, semper nulla. Morbi tempus, lacus eu ornare pharetra, enim est commodo nulla, in pellentesque mi justo eu dui. Vestibulum vehicula id urna sed aliquet. Aliquam ullamcorper, nisi suscipit cursus tempor, ligula arcu tristique diam, eu congue tellus magna ut mi. In feugiat leo dignissim lorem commodo, nec ultricies massa auctor. Nullam laoreet orci eget suscipit viverra. Sed gravida interdum diam, in sodales libero vulputate eu. Maecenas molestie orci facilisis vestibulum fermentum. Duis at lacus placerat, egestas dolor gravida, volutpat nisi. Praesent nec bibendum dui. Pellentesque commodo a lacus fringilla commodo. Curabitur justo ipsum, sollicitudin id nisi id, bibendum euismod felis. Integer ante elit, scelerisque sit amet porttitor in, dignissim vel tortor. Curabitur lobortis, mauris interdum hendrerit ultrices, justo sapien venenatis mi, vel tristique leo est et ligula. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia Curae.*

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Keywords: urabitur, nibh turpis, facilisis, vel ullamcorper, nec, porta

JEL Classification: G1; G11; E44

TNR, size 11, single
space; use "; " as separator

Introduction

Introduction, Conclusions and References
sections should not be numbered

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Phasellus vestibulum nec mauris sed eleifend. In pretium diam a quam rhoncus, non sollicitudin leo rhoncus. Maecenas blandit ullamcorper elit eu laoreet. Vestibulum iaculis blandit sapien, eu pellentesque mauris tempor vitae. Duis eleifend arcu quis ultrices rhoncus. Praesent dignissim fermentum quam suscipit volutpat.

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1. Litetature review

- Sections should be numbered from 1 to n
Sub-sections: 1.1., 1.2. ...1.n.; 2.1. ...2.n.
- Please do not use automatic numbering!

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Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus ac purus a ante imperdiet ultricies. Pellentesque vestibulum aliquet neque. Pellentesque adipiscing id nibh in interdum. Vivamus placerat massa eu scelerisque vestibulum. „Etiam ullamcorper metus ut tortor sollicitudin, id ullamcorper augue varius” (Smith, 2013a, p. 52).

Phasellus pulvinar tincidunt pretium. Nullam eu elit pulvinar, tincidunt dui sit amet, mollis lorem. Proin dictum dolor quis mollis accumsan. Vivamus quis feugiat metus (Smith, 2014, p.75).

Paragraph indent: 1cm / 0.39 inch;
TNR, size 12, 1.5 space

- When a direct quotation is used, always
include the author, year and page number
as part of the citation.
- Please use double quotation marks!

* Researcher, Centre for European Studies, Alexandru Ioan Cuza University of Iasi, e-mail:adam.johnson@uaic.ro

When citing a source with more than two authors use "et al."

Donec sed purus vestibulum, mattis dolor id, sagittis augue. Pellentesque scelerisque lobortis enim nec condimentum. In pharetra dui at rutrum sollicitudin. Duis justo nibh, condimentum gravida laoreet at, dictum in felis. Praesent est purus, auctor eu dapibus ac, mattis sed leo (Smith, 2013b).

Smith et al. (2013) cras in nibh vel tellus scelerisque fermentum. Donec posuere, turpis sagittis egestas fermentum, leo mauris suscipit lectus, quis pretium metus nibh ut ante.

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Donec ullamcorper libero et viverra placerat. Quisque in eros bibendum, euismod dolor sit amet, porta risus. Fusce eleifend non tortor et pulvinar¹. Maecenas sollicitudin, velit in commodo fringilla, mauris lacus lacinia enim, et varius eros massa at sapien. Morbi nibh arcu, pulvinar id ultricies vel, imperdiet in felis. Suspendisse volutpat a urna ac iaculis. Cras a libero sit. (Smith, 2013a, p. 15)

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Figure 1 – Maecenas nec nulla mollis



A quotation with 40 or more words should be included in block format (without quotation marks) apart from the surrounding text: indent left & right: 1 cm.

Images, graphs and maps should be named "Figure" and numbered from 1 to n.

- When a citation is used, source material must be documented in the body of the paper by citing the author(s) and date(s) of the sources.
- When citing more publications of the same author(s) from the same year please add a, b, c... in order to differentiate them.

Source: Pellentesque habitant morbi tristique senectus et netus et malesuada

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Fusce lorem metus, mattis nec iaculis eu, ultrices eget nisi. Duis dignissim lobortis erat sed vehicula. In condimentum elit nec porta tristique. Duis consectetur erat eget arcu elementum, in laoreet eros interdum. Aenean ornare congue erat nec semper. Cras posuere sed urna eget pulvinar. Donec semper elementum mollis. Praesent at pulvinar lectus. Aliquam efficitur justo id maximus accumsan. Donec pharetra augue non diam ultricies pellentesque. Curabitur dapibus hendrerit dolor, ac malesuada sem vulputate eu. Nulla facilisi.

- Please insert only jpg. or png. formats, high-quality (min 300 dpi).
- For all the text in the figure use only TNR.

¹ Vestibulum vitae pharetra dolor.

Ut non diam luctus libero aliquam efficitur ac id ex. Aliquam sodales, eros quis interdum dictum, lorem erat venenatis orci, et pellentesque velit augue a massa.

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Table 1 – Proin vitae erat id lectus mattis commodo a sed metus

Source: Donec sed purus vestibulum, mattis dolor id

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Quisque suscipit luctus lectus vel elementum. In sagittis aliquam diam, ut facilisis urna. In iaculis volutpat metus ut ultricies. Suspendisse fermentum lacus quis lorem volutpat, vel iaculis tortor condimentum.

2. Vivamus placerat massa

- All tables should have the width of the page.
- The more complex tables need to be included in a separate annex.

Fusce sit amet risus elementum, pretium lacus non, efficitur lectus. Donec lectus felis, tempus id dui consequat, fermentum luctus dolor.

2.1. Fusce tristique lorem eget turpis

Fusce tristique lorem eget turpis elementum suscipit. Vestibulum vitae pharetra dolor. Praesent arcu elit, volutpat a vehicula a, ornare pellentesque turpis. Integer sit amet pharetra elit, sit amet varius nulla.

2.1.1. Maecenas sollicitudin, velit in commodo

Vivamus at commodo sapien. Maecenas adipiscing sem quis nulla fringilla, vel rutrum lectus placerat. Quisque gravida tortor vitae tortor commodo, quis interdum diam tincidunt. Nullam venenatis cursus tortor eu interdum.

Conclusions / Final remarks / Future debates/ Future research directions etc.

Fusce eleifend non tortor et pulvinar. Maecenas sollicitudin, velit in commodo fringilla, mauris lacus lacinia enim, et varius eros massa at sapien.

Morbi nibh arcu, pulvinar id ultricies vel, imperdiet in felis. Suspendisse volutpat a urna ac iaculis.

Cras a libero sit.

Please insert Annexes
before References section

Annexes

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References

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The complete references list is placed at the end of the paper, listed in alphabetical order, by last name, TNR, size 12, 1.5 space, hanging 1 cm.

Smith, M. (2013a), *Pocket guide to cultural assessment*, Routledge, London.

Smith M. (2013b), "European institutions", *European Perspectives*, Vol. 25, Issue 5, pp. 43-70.

Smith M. (2014) "European institutions", in: Hill G. and Perry J. (eds.) *European political framework*, Routledge, London, pp. 68-82.

Smith M., Whitman, G. and Danson, M. (2012), *Regional Governance, Institutions and Development*, Routledge, London.

Type of publication	In text citation	Reference
Book with one author	Smith (2013, p. 52) indicates or (Smith, 2013, p. 52)	Surname, Initials (year), <i>Title of Book</i> , Publisher, Place of publication. Smith, M. (2013), <i>Pocket guide to cultural assessment</i> , Routledge, London.
Book with more than one author	Smith <i>et al.</i> (2012) confirmed or (Smith <i>et al.</i> , 2012)	Surname, Initials (year), <i>Title of Book</i> , Publisher, Place of publication. Smith M., Whitman, G. and Danson, M. (2012), <i>Regional Governance, Institutions and Development</i> , Routledge, London.
Chapter in book	Smith (2014, p.75) underlines or (Smith, 2014, p. 75)	Surname, Initials (year), "Chapter title", Editor's Surname, Initials, <i>Title of Book</i> , Publisher, Place of publication, pages. Smith M. (2014), "European institutions", in: Hill G. and Perry J. (eds.) <i>European political framework</i> , Routledge, London, pp. 68-82.
Journal article	Smith (2013) points out or (Smith, 2013)	Surname, Initials (year), "Title of article", <i>Journal Name</i> , volume, number, pages. Smith, M. (2013), "European policy", <i>European Perspectives</i> , Vol. 25, No. 5, pp. 43-70.
For published conference proceedings	Jakkilinki <i>et al.</i> (2007) underline or (Jakkilinki <i>et al.</i> , 2007)	Surname, Initials (year of publication), "Title of paper", in Surname, Initials (Ed.), <i>Title of published proceeding which may include place and date(s) held</i> , Publisher, Place of publication, Page numbers.

		Jakkilinki, R., Georgievski, M. and Sharda, N. (2007), "Connecting destinations with an ontology-based e-tourism planner", in <i>Information and communication technologies in tourism 2007 proceedings of the international conference in Ljubljana, Slovenia, 2007</i> , Springer-Verlag, Vienna, pp. 12-32.
For <i>unpublished conference proceedings</i>	Aumueller (2005) indicates or Aumueller (2005)	Surname, Initials (year), "Title of paper", paper presented at Name of Conference, date of conference, place of conference, available at: URL if freely available on the internet (accessed date). Aumueller, D. (2005), "Semantic authoring and retrieval within a wiki", paper presented at the European Semantic Web Conference (ESWC), 29 May-1 June, Heraklion, Crete, available at: http://dbs.uni-leipzig.de/file/aumueller05wiksar.pdf (accessed 20 February 2007).
For <i>working papers</i>	Ambrosini <i>et al.</i> (2011) underline or (Ambrosini <i>et al.</i> , 2011)	Surname, Initials (year), "Title of article", working paper [number if available], Institution or organization. Ambrosini, W., Mayr, K., Peri, G. and Radu, D. (2011), "The Selection of Migrants and Returnees: Evidence From Romania and Implications", Working Paper 16912, National Bureau of Economic Research.
For <i>newspaper articles (authored)</i>	Foderaro (2012) states that or (Foderaro, 2012)	Surname, Initials (year), "Article title", <i>Newspaper</i> , date, pages. Foderaro, L.W. (2012), "Rooftop greenhouse will boost city farming", <i>New York Times</i> , New York, 6 April, p. A20.
For <i>newspaper articles (non-authored)</i>	<i>Daily News</i> (2008)	<i>Newspaper</i> (year), "Article title", date, pages. <i>Daily News</i> (2008), "Small change", 2 February, p. 7.
Electronic source	(Castle, 2005)	If available online, the full URL should be supplied at the end of the reference, as well as a date that the resource was accessed. Castle, B. (2005), "Introduction to web services for remote portlets", available at: http://www-128.ibm.com/developerworks/library/ws-wsrp/ (accessed 12 November 2007). Standalone URLs, i.e. without an author or date, shouldn't be included within text, but as a footnote along with other details available.

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